

Club Room Usage Guidelines for Residents

The club room is a shared facility for all residents of the property. To ensure that the space remains pleasant and in good condition, all users are required to follow the guidelines below.

Reservations

- The club room must be reserved in advance.
- Reservations are made through the property's reservation system.
- The person making the reservation is responsible for the room throughout the reserved period.
- The room may only be used during the reserved time slot.

Use of the Club Room

- The club room may be used for residents' meetings, family gatherings, and other customary community or private events.
- Users must be considerate of other residents and avoid unnecessary noise.
- Smoking is prohibited.
- The use of open flames, such as candles and grills, is prohibited.

Furniture and Equipment

- Furniture and equipment must be handled with care.
- Furniture may be moved when necessary, but it must be returned to its original location after use.
- Residents must bring their own toilet paper, cleaning supplies, and coffee. The housing company provides the premises and equipment, but residents are responsible for bringing their own supplies.
- Equipment and furnishings may not be removed from the club room.

Cleaning After Use

Before leaving, the user must:

- Wipe down tables, vacuum the floor, and mop it if necessary.
- Sort and dispose of all waste in the appropriate waste containers.
- Wash any dishes and kitchen utensils used and return them to their proper place.
- Leave the room in the same or better condition than it was found.

Before Leaving

Please ensure that:

- All windows are closed and the blinds are adjusted so that the room is not visible from outside.
- Taps are turned off and electrical appliances are switched off.
- Lights are turned off.
- Doors are locked according to the building's instructions.

Responsibility for Damages

- The person making the reservation is responsible for their own actions, their guests, and any damage caused by them.
- Any damage, defects, or safety concerns must be reported promptly to the maintenance company or the residents' committee.

Shared Responsibility

The club room is a pleasant shared space for all residents. By taking care of the room and following these guidelines, we can ensure that it remains in good condition and available for everyone to enjoy.

Thank you for your cooperation, and we hope you enjoy using the club room!